



Setting Up Your New Laptop

Congratulations on receiving your new laptop from the Paulding County School District!

Please follow the instructions below to complete the laptop setup.

1. After unboxing your new laptop, please connect it to power.
2. Press the **Power Button** located near the Del button in the upper right-hand corner.
3. Once the computer powers on, it will prompt you to select a keyboard layout; choose **US keyboard** and click **Continue**.
4. Click **Skip** when prompted to add an additional keyboard.
5. Connect to your home Wi-Fi network (select your network and enter your home Wi-Fi password).
6. After connecting to your home network, you will be presented with an initial login screen. Enter your PCSD login information as follows:
 - a. Username/email: **studentid@paulding.k12.ga.us** (Example: **12345@paulding.k12.ga.us**)
 - b. Password: your district computer password
7. The computer will now begin the setup process and may restart several times.
8. Once the setup is complete, the PCSD standard login screen will be displayed. Log into the laptop with your PCSD login information as follows:
 - a. Username: Student ID number (example: **12345**)
 - b. Password: your district computer password

You are now ready to use your laptop for school!